



REGULAR MEETING OF COUNCIL
Held on Monday April 12, 2021
Virtually, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, L. Jackson, M. Barber and S. Korbett

Absent with Regrets: W. Elliott

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Grose, Recreation Manager; A. Roth, Director of Operations; A. Levair, Operations Coordinator and L. Goss, Administrative Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

McGILLIVRAY:

That Council for the Town of Pincher Creek approves the April 12 agenda as amended, the amendment being the removal of item 11.2 Offer to Purchase Roll# 8603000.

CARRIED 21-132

4. DELEGATIONS

4.1 10 Years of Service Award – Michael Whittington

Michael Whittington attended the meeting to receive a Years of Service award and gift certificate in accordance with Town Staff and Council Member Recognition Policy 112-95.

4.2 15 Years of Service Award – Wendy Catonio

Wendy Catonio attended the meeting to receive a Years of Service award and gift certificate in accordance with Town Staff and Council Member Recognition Policy 112-95.

4.3 20 Years of Service Award – Hilary Matheson

Hilary Matheson attended the meeting to receive a Years of Service award and gift certificate in accordance with Town Staff and Council Member Recognition Policy 112-95.

4.4 Golf/Curling Club Steering Committee – Garry Cleland

Garry Cleland attended the meeting to provide information to Council regarding the progress and plans of the Golf/Curling Club Steering Committee.

5. ADOPTION OF MINUTES

5.1 Minutes of the Special Meeting of Council held on March 19, 2021

BARBER:

That Council for the Town of Pincher Creek approve the minutes of the Special Meeting of Council held on March 19, 2021 as presented.

CARRIED 21-133

5.2 Minutes of the Regular Meeting of Council held on March 22, 2021

JACKSON:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on March 22, 2021 as presented.

CARRIED 21-134

5.3 Minutes of the Committee of the Whole Meeting held on April 7, 2021

McGILLIVRAY:

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole Meeting held on April 7, 2021 as amended with attachments included.

CARRIED 21-135

6. BUSINESS ARISING FROM THE MINUTES

6.1 Municipal Climate Change Action Centre Energy Manager

KORBETT:

That Council for the Town of Pincher Creek receive the information regarding the Municipal Climate Change Action Centre Energy Manager position and that the Canadian Union of Public Employees be notified accordingly.

CARRIED 21-136

7. BYLAWS

8. NEW BUSINESS

8.1 Church Avenue to Willow Street Storm Upgrades – Contract Award

JACKSON:

That Council for the Town of Pincher Creek agree to award Schedule A of the Church to Willow Storm Upgrades Project to Jenex Contracting Ltd. for a total of \$377,042.20 excluding GST and contingency.

CARRIED 21-137

8.2 RCMP Statistics Report

BARBER:

That Council for the Town of Pincher Creek receive the RCMP information and correspondence dated April 2, 2021 as presented.

CARRIED 21-138

8.3 New Orthophotography

McGILLIVRAY:

That Council for the Town of Pincher Creek accept the New Orthophotography information as presented.

CARRIED 21-139

A. Levair left the meeting at 6:47 pm

8.4 Royal Canadian Legion – Request for Letter of Support

BARBER:

That Council for the Town of Pincher Creek agree to participate as a sponsor for the Royal Canadian Legion Pincher Creek Branch # 43 in their grant application to the Farm Credit Corporation AgriSpirit Fund to assist with replacement of the windows on the second floor of the Legion and to replace the Legion Doors.

CARRIED 21-140

8.5 COVID-19 Funding for Community Groups

McGILLIVRAY:

That Council for the Town of Pincher Creek direct administration to allocate \$130,000 from the Municipal Stabilization Reserve to a COVID-19 Relief Fund for Community Groups and Organizations affected by COVID-19; and further that once the criteria is established as discussed at the Committee of the Whole Meeting on April 7, 2021, administration is to advertise this opportunity to the public.

CARRIED 21-141

8.6 2021 Operating and Capital Budget Adjustments

KORBETT:

That Council for the Town of Pincher Creek approve the attached 2021 Operating and Capital Budget Adjustments and that a copy be attached hereto and form part of the minutes.

CARRIED 21-142

8.7 Alberta Association of Police Governance – Associate Member Advisory Committee

JACKSON:

That Council for the Town of Pincher Creek agree to appoint Councillor Brian McGillivray to the Alberta Association of Police Governance Associate Advisory Committee Member for the remainder of the Council term, and to pay Council remuneration fees as applicable.

CARRIED 21-143

9. REPORTS

9.1 Upcoming Committee Meetings and Events

AUMA Municipal Leaders Caucus
Media Training: The Basics
Transportation Committee
Volunteer Appreciation

10. ADMINISTRATION

10.1 Council Information Distribution List

KORBETT:

That Council for the Town of Pincher Creek accept the April 12, 2021 Council Information Distribution List as information.

CARRIED 21-144

11. CLOSED MEETING DISCUSSION

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, April 12, 2021 at 7:07 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Operations, Director of Finance and Human Resources, Director of Community Services, Recreation Manager and Administrative Manager in attendance.

CARRIED 21-145

JACKSON:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, April 12, 2021 at 7:39 pm.

CARRIED 21-146

11.1 Landfill Recycling Update – FOIP s. 16

JACKSON:

That Council for the Town of Pincher Creek receive and approve the update for the temporary recycling collection site and proposed expenses as presented.

CARRIED 21-147

11.2 Offer to Purchase Roll# 8603000 – FOIP s. 16 & 24

This item was removed from the agenda.

11.3 Pincher Creek Golf Club Society – Lease Agreement – FOIP s. 16 & 24

KORBETT:

That Council for the Town of Pincher authorize and approve the Pincher Creek Golf Club Society five (5) Year Lease Agreement dated January 1st, 2021 with amendments as discussed.

CARRIED 21-148

11.4 Pincher Creek Golf Club Society – Counter and Sink Development – FOIP s. 16 & 24

BARBER:

That Council for the Town of Pincher Creek grant authorization and approve the Pincher Creek Golf Club Society proposed development of a Counter and Sink installation in the Club House.

CARRIED 21-149

12. NOTICE OF MOTION


13. ADJOURNMENT


McGILLIVRAY:

That this meeting of Council on April 12, 2021 be hereby adjourned at 7:44 pm.

CARRIED 21-150

*Regular Council Meeting
April 12, 2021*



MAYOR, D. Anderberg


CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 26th DAY OF APRIL 2021 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY APRIL 26, 2021 AT
6:00 P.M.**

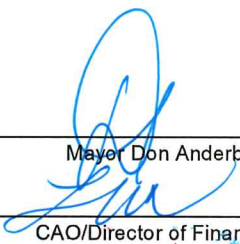
Initials 



**TOWN OF PINCHER CREEK
2021
OPERATING BUDGET ADJUSTMENTS**

2:07 PM
4/9/2021

				BUDGET PRESENTED 2021
DEPARTMENT	REV/EXP	G/L ACCOUNT #	DESCRIPTION	
Net Deficit	without amortization		Net Surplus as at December 14, 2020	107.00
General Municipal	various	various	Increase in Requisitions	(159,454.78)
General Municipal	Transfer from Reserves	0000001920	Council Motion 21-115 to cover increases in requisitions with 2020 surplus (Municipal Stabilization Reserve)	159,454.78
RCMP Detachment	Professional Fees	2100002230	move engineering report from capital to operating	35,000.00
RCMP Detachment	Transfer from Reserves	2100001920	second phase engineering report	(35,000.00)
Subdivision	Professional Fees	6600002230	increase completion of NE Area Structure Plan from 20,000 to 30,000	10,000.00
Subdivision	Transfer from reserves	6600001920	increase completion of NE Area Structure Plan from 20,000 to 30,000	(10,000.00)
Water	Repairs and Maintenance	4100002250	Water Valve Repair at Reservoir	(100,000.00)
Water	Transfer from reserves	4100001920	transfer to cover Water Valve Repairs	100,000.00
			Net Surplus	107.00



 Mayor Don Anderberg

 CAO/Director of Finance HR



TOWN OF PINCHER CREEK 2021 CAPITAL BUDGET ADJUSTMENTS

12:49 PM
4/26/2021

LOCATION/ DESCRIPTION	COMMENTS	2021 Passed December 14, 2021	2021 04 12 Proposed Changes	Revised 2021 Capital Budget	SUGGESTED FUNDING SOURCES		
					Reserves	Grants	Other
Council Chambers	Update Audio and Visual equipment	50,000		50,000		50,000	
RCMP Detachment	Second phase engineering report (move \$35,000 to Operating Budget)	35,000	- 35,000	-	-		
NE Industrial	Completion of Area Structure Plan 2020; carry fwd \$20,000 to 2021 from \$80,000 (remove from capital and increase to \$30,000 in Operating)	20,000	- 20,000	-	-		
Trailer	new end dump trailer	20,000		20,000	20,000		
Town Office	Large Document Plotter/Scanner;	15,000		15,000	15,000		
Sidewalks	Construction of new sidewalks	80,000		80,000		80,000	
Streets	Main Street to Church via Popular Avenue;	500,000		500,000		500,000	
New Fire hydrants	5 New fire hydrants;	80,000		80,000	80,000		
WTP	PLC & Control Panel Upgrade;	150,000		150,000	150,000		



 Don Anderberg, Mayor

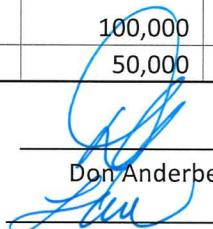

 CAO/Director of Finance HR




TOWN OF PINCHER CREEK 2021 CAPITAL BUDGET ADJUSTMENTS

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LOCATION/ DESCRIPTION	COMMENTS	2021 Passed December 14, 2021	2021 04 12 Proposed Changes	Revised 2021 Capital Budget	SUGGESTED FUNDING SOURCES		
					Reserves	Grants	Other
P.C. Co-Op	Water line Hydrant support ; Dec 3/20 AI said to reduce from 150,000 to 50,000; this is a 2020 Carry forward project (Project completed in 2020 remove for 2021)	50,000	-	50,000	-		
Water Treatment Plant	Replace WTP Raw Water, Backwash, Distribution and Process pumps;	365,000		365,000		365,000	
Water Distribution	High Pressure Zone Waterline Creek Crossing Replacement;	1,100,000		1,100,000	338,448	761,552	
Wastewater treatment lagoons	Sanitary Forcemain Twinning (Use MSI of 777,826)	4,888,000		4,888,000	1,555,174	3,332,826	
Wastewater Collection	Annual Sanitary Sewer Replacements - Locations TBD - - numbers to be revised through Asset Management Plans	100,000		100,000	100,000		
Signage	carryforward \$50,000	50,000		50,000	50,000		



 Don Anderberg, Mayor


 CAO/Director of Finance HR




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Pool	Separate Chemical Storage acid;	75,000	-	75,000	75,000		
CRC	Upgrade air conditioning unit by 2 swamp cooler;	40,000		40,000	40,000		
CRC	Furnaces	30,000		30,000	30,000		
Toddler Park - Town Hall	Build toddler park in the fenced area south of the town hall. Have \$10,000 in matching funds (grant)	20,000		20,000	10,000	10,000	
Town Hall Field Fence	Replace the fencing around the town hall field. (do over 2 years)	10,000		10,000	10,000		
Lebel Mansion	Repair/replacement of steps, verandah (\$25,000 Historical Resource Grant; \$75,000 Reserves)	100,000		100,000	75,000	25000	
Lebel Mansion	Barrier free access (elevator)	102,000		102,000			102,000
Lebel Mansion	Lebel Mansion Roof Replacement;	80,000		80,000	80,000		



 Don Anderberg, Mayor



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					Reserves	Grants	Other
P.C. Early Learning Centres	Irrigation at Day Cares; \$35,000 at each site (fund with remaining construction budget)	70,000		70,000			70,000
		8,030,000	-	105,000	7,925,000	2,628,622	5,124,378
							172,000
							7,925,000



 Don Anderberg, Mayor


 CAO/Director of Finance HR